



Freedom Academy Code of Conduct
Discipline and Behavior Guidelines

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Freedom Academy Code of Conduct

The Code of Conduct supports the belief that character development and student discipline go hand-in-hand; one is proactive while the other is reactive. Consequently, the rules for student behaviors have been aligned to related character traits. The Character Trait Alignment Chart serves as a guide for all students, parents/guardians, and staff members as a means to promote student learning.

The Code of Conduct for students at Freedom Academy, Inc. is presented as rules and consequences. These rules and consequences have been adopted by Freedom Academy, Inc. and represent its official policy. Each rule is accompanied by the consequences for breaking that rule. The consequences are stated as minimum and maximum outcomes for each rule. Faculty, staff, administrators, and other authorized personnel (including volunteers) are responsible for monitoring student conduct.

School personnel will take disciplinary action towards any student who violates one or more of these rules in accordance with the stated consequences.

Whenever possible, the administrator handling the discipline referral will consult with the student(s)' parents, teacher(s), and consult other professionals to identify appropriate consequences. It is the belief of Freedom Academy, Inc. that each incident needs to be handled individually, and that each student has unique needs. These needs are often addressed through a collaborative process that includes many caring adults.

Consequences for Violations

Freedom Academy, Inc. will apply the appropriate Level of behavior intervention for violations of the Code of Conduct.

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Level 1 Conference/Verbal Warning/Detention:

Staff members may conduct an in-person or telephone conference among any combination of the following:

- Teacher/Student
- Teacher/Parent
- Teacher/Counselor
- Teacher/Student/Administrator
- Teacher/Student/Counselor/Parent
- Administrator/Student
- Administrator/Parent
- Other parties as deemed necessary

Staff members may assign detention among any combination of the following:

- Loss of Recess (K-4)
- Lunch Detention (K-8)
- After School Detention (5-8)

Level 2 In-School Suspension (ISS):

In-School Suspension: One or more school days under the supervision of a Freedom Academy, Inc. employee. This day will be a work and study day separate from the general population of the school. The student must be brought to school by 8:00 am and picked up at his/her appropriate dismissal time.

Level 3 Suspension - 1-3 days (OOS):

Out of School Suspension: The denial of a student's right to attend school or school-sponsored activities.

Level 4 Suspension - 4-9 days (OOS):

Out of School Suspension: The denial of a student's right to attend school or school-sponsored activities.

Level 5 Suspension - 10 days (OOS):

Out of School Suspension: The denial of a student's right to attend school or school sponsored activities

Level 6 Long Term Suspension or Expulsion

The denial of a student's right to attend school or school sponsored activities.

Terms of Suspension

Any student suspended for the first time during the school year at Freedom Academy, Inc. will be allowed to make up school work missed and receive full credit of the grade. This rule covers class work, homework, tests, and any and all other assignments completed during the suspension. First-time suspensions may result in the loss of participation in athletics and extracurricular activities for the quarter in which the suspension occurred and the loss of participation in the next scheduled field trip.

Any student receiving a Level 4 suspension or higher will automatically forfeit the privileges of participation in athletics, extra-curricular activities and field trips for the remainder of the quarter, and may lose such privileges for the remainder of the school year. Suspended students may also be excluded from promotion activities.

Interventions

At the discretion of school administration interventions may be assigned, when deemed appropriate, as follows:

Sample list of Interventions:

Time-outs, silent lunches, detention, work programs, meeting of school personnel and/or other professionals, restricted activities, denial of school activities and extracurricular events, behavior essays, referrals to other professionals and involvement with outside agencies. Please note that this list is not inclusive but only a sample of possible interventions.

Due Process Hearing

Any time the Governing Board is required to hold a due process hearing under the policies, rules, or procedures set forth in this handbook, the Board may preside directly over the hearing or may appoint a hearing officer to conduct the hearing, and submit to the Board findings of fact and conclusions of law. Regardless of the procedure utilized, the Board, based upon the evidence at the hearing, will make the final decision.

The hearing will be conducted in an informal manner without adherence to the rules of evidence or procedure applicable to judicial proceedings, so irrelevant, immaterial or unduly repetitious evidence may be excluded. Each party may present evidence, and will have the right to call and cross-examine witnesses. The Board or Hearing Officer will determine the order of presentation and such other matters as are necessary to conduct an orderly hearing. All parties will have the right to be represented by an attorney or other representative of their choice. The Board may order the hearing closed to the public. If a hearing officer has been appointed, their findings, conclusions, and recommendations shall be submitted to the Governing Board. The Board will issue its decision in writing, a copy of which will be sent to the parties.

Code of Conduct Rules/Consequences

Students are expected to follow the Code of Conduct. All students/parents must read the following information thoroughly and follow the guidelines. Should you have questions concerning any of the rules listed on the

following pages you should immediately contact an administrator for a complete explanation. Each consequence starts with the minimum that can be given.

Rule 1: Attendance

A student is to attend school each day of the school year. In addition, a student is to report to school and all classes on time. A student of compulsory school age who does not attend school is in violation of the law and the student and his/her parent(s)/guardians are subject to its penalties. Efforts will be made to communicate with parents of absent or truant students.

A. Tardiness: Failure to be in a place of instruction at the assigned time: A fourth tardy in a quarter, and every tardy thereafter will result in a detention or lunch detention for the student. A seventh tardy and each additional tardy up to and including a tenth tardy to any class including homeroom during one quarter will result in a parent letter. A tenth tardy and each successive tardy to a fifteenth tardy will result in an attendance contract. After fifteen tardies, the school reserves the right to report student attendance to the proper authorities. Excessive tardies and/or absences may result in a student being retained in their current grade. The tardy policy will reset on the first day of the new year.

B. School/Class Cutting: Failure to report to school or class without the proper permission, knowledge or excuse by the school or teachers

School Initiated Consequences:

Level 1	Parent Conference
Level 3	Suspension for 1 -3 days
Level 6	Long-term Suspension/Expulsion.

Rule 2: Dress Code

All students must wear the appropriate Freedom Academy, Inc. uniform, unless noted by teachers or school administration on half days or field trips.

School Initiated Consequences:

Level 1	Conference/Verbal Warning (parents will be called to bring uniform)
Level 2	ISS

Rule 3: Generally Disruptive Behavior

No student may disrupt the class or school.

A. Chronic Talking: Repeated talking in the classroom without permission

B. Throwing Objects: Throwing any object in any part of the school or on school grounds, unless directed by a staff member pursuant to instructional purposes.

C. Horse playing or Teasing: Rough play or pranks that serve to pester or torment another student, to include willfully throwing anything that could injure another student or staff member.

D. Refusing to Remain in Seat: Getting out of seat or moving seat without permission of staff member.

E. Rude Noises: Making any unnecessary noise

F. Leaving without Permission: Leaving the classroom, building, or assigned area without obtaining approval of the teacher and/or administrator

G. Chronic Lack of Supplies: Repeatedly reporting to class without necessary material such as books, class supplies, pencils, etc.

H. Other: Any other action that disrupts or interferes with educational activities or the school environment

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days

Rule 4: Insubordination

A student will obey the lawful direction of any authorized staff member during the time the student is in school, participating in a school activity, or on school property. All students are expected to behave in a respectful manner.

A. Walking Away or Talking Back: Leaving while a staff member is talking to a student or talking back in a rude manner

B. Failure to comply with proper and authorized direction or instruction of a staff member: Failure to follow any authorized direction given by a staff member.

C. Refusal to work in class: Failing to do assigned work during class

D. Refusal to report to the office: Failure to report to the administrative office as directed by a staff member

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

E. Refusal of Detention: Failure to report to any in school alternative as directed by a staff member

School Initiated Consequences:

Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract

Rule 5: Aggressive Physical Action

A Student will not exhibit any form of aggressive physical action against another student, staff member or any other adult at school.

A. Hitting, Biting, Spitting, Shoving, Kicking or Throwing Objects: Minor incidents of hitting, biting, spitting, shoving, kicking or throwing objects at a student or adult for the purpose of harm or harassment. After 4th Grade, students will be advanced to higher levels.

School Initiated Consequences:

Level 2:	ISS
Level 3:	Suspension for 1 – 3 days

Level 4:	Suspension for 4 – 9 days
Level 5:	Suspension for 10 days with a contract

B. Fighting: The exchange of mutual aggressive physical contact between students, with or without injury, is prohibited. The first incident of fighting that occurs will result in the minimum consequence. Subsequent incidents will result in more restrictive consequences.

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days
Level 4:	Suspension for 4 – 9 days
Level 5	Suspension for 10 with a contract
Level 6	Long-term Suspension/Expulsion

C. Threatening/Intimidating a Student: A student will not threaten to strike, attack or harm any student or to make one fearful by intimidation.

Low-Level Threat: A low-level threat is defined as inconsistent, unrealistic or vague and poses a minimal risk.

School Initiated Consequences:

Level 2	ISS
Level 3	Suspension for 1 – 3 days

Medium-Level Threat: A medium- level threat is defined as a threat that is direct in nature, the result of forethought, and apparently consistent. This threat can be carried out, but it may not be entirely realistic.

School Initiated Consequences:

Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract

High-Level Threat: A high-level threat is defined as a threat that is specific, logical and can be carried out. This threat poses an immediate serious violence.

School Initiated Consequences:

Level 6:	Long-term Suspension/Expulsion
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D. Threatening/Intimidating a Staff Member or Other Adult on School Property: A student will not threaten to strike, attack or harm any adult or to make one fearful by intimidation.

Low-Level Threat: A low-level threat is defined as inconsistent, unrealistic or vague and poses a minimal risk.

School Initiated Consequences

Level 2	ISS
Level 3	Suspension for 1 – 3 days

Medium-Level Threat: A medium- level threat is defined as a threat that is direct in nature, the result of forethought, and apparently consistent. This threat can be carried out, but it may not be entirely realistic.

School Initiated Consequences:

Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with contract

High-Level Threat: A high- level threat is defined as a threat that is specific, logical and can be carried out. This threat poses an immediate serious violence.

School Initiated Consequences:

Level 6	Long –term Suspension/Expulsion
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E. Assault on a Student, Staff Member or Other Adult on School Property: An assault is viewed as one person physically attacking another when there is a clear victim. The victim usually has not retaliated beyond a possible action attempting to get the assailant to stop the assault (not mutual fighting).

F. Multiple Assaults: Physically attacking a student by two or more students acting together. This violation will include students who take an active part in gang initiations involving assault.

School Initiated Consequences:

Level 6	Long –term Suspension/Expulsion
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G. Inciting to Riot/Chaos or Refusing to Disperse: Behavior of a violent or aggressive nature that occurs in a NO HITTING ZONE and generates aggressive actions, verbal and/or physical, and the response of students involved in the incident or witnessing the incident and has the potential for widespread chaos and/or inciting to riot. Also includes Any student who witnesses an incident in a NO HITTING ZONE and refuses to comply with the request of staff members to disperse. The response of students involved in the incident has the potential for widespread chaos and/or inciting to riot.

School Initiated Consequences:

Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Rule 6: Profanity or Obscenity

A student will not use profane or obscene language or make obscene gestures.

A. Offensive Language: Cursing, or saying anything that conveys an offensive, racial, or obscene message to a student or a staff member.

B. Obscene/Offensive Gestures: Making any signs or gesture that conveys an offensive, racial, or obscene message to a student or a staff member

C. Derogatory Written Materials: Having any written material or pictures that convey an offensive, racial, or obscene message

School Initiated Consequences:

Level 2	ISS
Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Rule 7: Theft

A student will not steal or possess stolen property, or participate with others (either by presence or action) to do so.

A. School, Staff or Student Property: Taking and/or carrying away property belonging to Freedom Academy, Inc., any staff member or any student without prior permission.

B. Possession of Stolen Property: Having in one’s possession property obtained without the permission of the owner, to include items stolen in the community and brought onto school grounds.

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days
Level 4:	Suspension for 4 – 9 days
Level 5	Suspension for 10 with a contract
Level 6	Long-term Suspension/Expulsion

Rule 8: Vandalism

A student will not willfully, with or without malice, damage or destroy property belonging to another, or participate with others (either by presence or action) to damage or destroy property; i.e., school property, at a school sponsored or school-related activity on or off school property, or property belonging to a school employee. A student or parent/guardian will be held financially responsible, as allowed by Arizona Law, for willful or malicious destruction of property.

A. School Property: Defacing or damaging doors, windows, walls, mirrors, desks, lockers, computers, or any other school equipment, to include graffiti.

B. Damaging another Person’s Property: Damaging any property belonging to another student, teacher or staff member include clothing, books, class projects, automobiles, etc.

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days (\$100.00 or below damage)
Level 4	Suspension for 4 – 9 days (\$250.00 or below damage)
Level 5	Suspension for 10 days with a contract (\$251.00 and up damage)

Note: Damages must be reimbursed in each situation.

Rule 9: Medications

Students are not to have prescription nor nonprescription medications in their possession at any time on school grounds. This rule will not be interpreted to prevent a student from taking medications. The rule is to allow legal medications to be dispensed by the school nurse or proper school authorities to the students to ensure the safety of all the students. Any new medications given to students must be checked in immediately upon arrival on school grounds at the front office. Proper school authorities will dispense then medications. The only exception to this is when a Doctor gives permission due to medical necessity for the student to carry a specific medication (for example; an inhaler) on his or her person and that a permission letter must be on file with the Freedom Academy’s office staff.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 10: Misrepresentation

A student will not lie or cheat.

A. Altering Report Cards or Notes: Tampering with report cards, official passes, notes or other school documents in any manner, including changing grades or forging names to excuses.

B. False Information: Making false statements, written or oral, to anyone in authority

C. Cheating: Violating rules of honesty, such as plagiarism, copying another student's test, assignments, etc.

School Initiated Consequences:

Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 11: Personal Property

A student will not bring or possess any object that has no educational purpose and may distract from teaching and learning. (All items will be confiscated with the item returned to the parent at a mutually agreed time.)

A. Toys, games, cards, IPOD, or other similar electronic device: Possession of these above or any similar device without permission of the administration

B. Cellular Telephone, Computer, e-reader, or other similar device: Possession of these or any similar device without permission of the administration

C. Selling Items on Campus: Students are not to sell any objects on campus that are not authorized through the school as an organized, approved school activity.

D. Other: Possession of any object that could disrupt the normal order of school to include, but not limited to, personal security alarms, look-a-like beepers, lighters, matches, etc.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract

Rule 12: Possession / Distribution of Inappropriate and/or Violent Material

A student must refrain from having any inappropriate material in his/her possession, including but not limited to pictures, magazines, mp3s, explicit or graphically violent materials (i.e., instructions/documentation concerning the creation of or the use of weapons).

School Initiated Consequences:

Level 3	Suspension for 1 - 3 days
Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Rule 13: Weapons and Dangerous Instruments / Objects

A student will not possess, handle, transport, or use any weapon, dangerous object, object that can be reasonably considered a weapon or substance that could cause harm or irritation to another individual. All

items will be confiscated and will not be returned. Under N.C.G.S. § 20-11(n1) possession of a weapon on school property or at a school related activity can result in the loss of a student's driver's license/permit.

Special Note: Any student who inadvertently possesses or finds a weapon or substance that may subject a student to punishments may or may not be recommended for this sanction if the student voluntarily surrenders the property to a school staff person prior to discovery by another person. This should be done as soon as the student realizes that he/she is in possession of the weapon or substance.

A. Toy Knife: Possession of any size or shape toy knife

B. Possession of an instrument or device that resembles or looks like a pistol, revolver or any type of weapon not capable of propelling a projectile: May include, but not be limited to a cap pistol, water pistol or any look-alike gun.

C. Laser lights: Pointing devices that can cause serious injury to the eyes.

School Initiated Consequences:

Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract

D. Knife: Simple Possession – Blade 2 ½ inches or smaller: A knife brought accidentally, without intent, will result in the knife being confiscated and a potential suspension imposed. Any subsequent incident will result in confiscation and progressive discipline.

E. Simple Possession – Blade greater than 2 ½ inches: Possession of any knife longer than 2 1/2 inches, regardless of intent

F. Razor Blade/Box Cutter: Possession of a razor blade, box cutter or similar device for cutting

G. Camouflaged Weapon: Knife blades or other sharp devices camouflaged as tubes of lipstick, ink pens, hair combs, etc.

School Initiated Consequences:

Level 4	Suspension for 4 - 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

I. Ammunition: Possession of any bullets or shells or any objects that could be considered to be ammunition or which resemble ammunition

School Initiated Consequences:

Level 3	Suspension for 1-3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

J. Fireworks, Small Explosives: Possession of firecrackers or small explosive devices including caps and snapper pops

School Initiated Consequences:

Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

K. Explosive: Any device containing combustible material and a fuse

L. Antipersonnel Spray: Possession of chemicals such as Mace or pepper sprays.

M. Bomb: Any device brought to school that contains combustible material.

N. Other: Possession of any object or substance that could cause injury including but not limited to, slingshots, ice picks, multi-fingered rings, metal knuckles, nun chucks, Bowie knife, dirk, dagger, leaded cane, switchblade knife, razors and razor blades, clubs, stun guns, fire extinguisher and/or the use of any object or any substance that will potentially cause harm, irritation, or bodily injury to students or any other persons. This will include chemical or biological agents or counterfeit versions of chemical or biological agents.

School Initiated Consequences:

Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 14: Alcohol/Tobacco/Drugs

A student will not use, purchase, sell, distribute, be under the influence of or possess any kind of alcoholic beverage or any kind of controlled substance as defined by state law. This prohibition includes, but is not limited to, tobacco products, anabolic steroids, counterfeit or imitation controlled substances, and drug paraphernalia.

A. Possession or Use of Tobacco Products: A student may not possess or use tobacco products on school premises.

B. Sale or Distribution of Tobacco Products: Distributing or selling any tobacco products to underage student(s)

C. Use or Under the Influence of Alcohol: Drinking any alcoholic beverage or the use of any substance containing alcohol, in school, on school grounds, to and from school, on the school bus, at any school function, or coming on school grounds or to any school activity after consumption

D. Possession of Alcohol: Possessing any alcoholic beverages in school, on school grounds, to and from school, on the school bus or at any school function

E. Sale or Distribution of Alcohol: Distributing or attempting to distribute any alcoholic beverage in school, on school grounds, coming to and from school, on the school bus or at any school function.

F. Use or Under the Influence of Drugs (Illegal Substance): Using any narcotic, illegal or controlled drug, anabolic steroids or any illegal substance, real or counterfeit, on school grounds, to and from school, on the school bus, or at any school function, or coming to school or school activities after consumption.

G. Possession or Attempting to Possess Drugs (Illegal Substance): Possessing, or attempting to possess any illegal, counterfeit or controlled substance or any action that contributes to the possession of any illegal or controlled substance. Quantity must be small enough to indicate personal use by only one individual. A counterfeit drug is any substance that is made to imitate a drug in any manner: look, use, possession or sale, or description to others.

H. Paraphernalia: Possessing, distributing or using any drug related paraphernalia.

I. Inhalants: Possessing, distributing or inhaling any substance/product (off-the-shelf, controlled, or illegal) for mind-altering effects. White out prohibited at school.

J. Sale/Distribution (Attempt or Actual): Distributing or selling any illegal, counterfeit or controlled substance (including prescription medication given or sold to an individual other than the one for whom the prescription was written) attempting to sell or distribute any illegal or controlled substance or any action that contributes to the sale or distribution of any illegal or controlled substance or the giving or offering to give any illegal or controlled substance to another individual. This prohibition will include sale/distribution of tobacco products to underage student(s).

School Initiated Consequences

Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Also, the first violation for the above listed substance violations will result in a required alcohol/drug assessment by a certified professional. Alcohol/Drug testing may be required.

Rule 15: Bomb Threat

Any notification, false or otherwise (verbal or written), indicating the presence of a bomb or explosive on school grounds, school bus or at any school activity.

School Initiated Consequences:

Level 6	Long-term Suspension/Expulsion
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Rule 16: Breaking and Entering

A student will not break into school property. This will include any unauthorized entry into school property with or without destruction to the property.

School Initiated Consequences:

Level 4	Suspension for 4 -9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 17: Burglary

Unlawful entry into any School property with the intent of committing a felony or to steal or take and carry away the property of another

A. Attempted: Attempting to take property from a person by force or violence

B. Actual: Taking property from a person by force or violence

School Initiated Consequences:

Level 6	Long-term Suspension/Expulsion
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Rule 18: Extortion

A student will not take or threaten to take the property of others through intimidation.

A. Attempted: Use of threats or intimidation in an attempt to obtain money or property from another

B. Actual: Use of threats or intimidation to obtain money or property from another

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract

Level 6	Long-term Suspension/Expulsion
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Rule 19: False Alarm

Calling 911, signaling or setting off an automatic signal falsely indicating the presence of a fire or an emergency is prohibited. This includes making statements/phone calls that such an emergency exists on school grounds, on school bus or at any school function.

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 20: Firearms:

A student will not possess, handle, or transport any handgun, rifle, shotgun or any other weapon, which will or is designed to or may readily be converted to expel a projectile by action of an explosion, to include camouflaged guns. (Class 1 Felony Weapon) Any student found in possession of a weapon on school grounds or at school related activities that is suspended for more than 10 days or is assigned to an alternative educational setting for more than 10 consecutive days will lose his/her driver's license.

A. Possession of a pistol, revolver, or any other firearm (loaded or unloaded): There will be a total cessation of all educational services for a period of 365 days unless the principal decides otherwise on a case-by-case basis. A complete psychological evaluation will be required for any student found to be in possession of a firearm on school grounds, on school bus or at any school function

School Initiated Consequences:

Level 6	Long-term Suspension/Expulsion
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B. Possession of any other weapon or device other than a firearm: Examples may include but are not limited to starter pistol, BB gun, flare gun, air rifle, air pistol or stun gun.

School Initiated Consequences:

Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

Rule 21: Food/Beverages

A student will not eat in unauthorized areas of the school, unless given authorization by school staff or teachers.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS

Rule 22: Gambling

A student will not play games of skill or chance for money or property.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 – 3 days
Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with contract

Level 6	Long-term Suspension/Expulsion
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Rule 23: Inappropriate Use of Computer or Internet

Students must refrain from inappropriate use of school system computers or from utilizing the Internet site without proper authority.

A. Statutory

In accordance with goals established in board policy, the board and principal will strive to make computers available to all students and to personnel who would be assisted by them. All computers are under the control of the Board, including hardware, software and data and word processing files stored on the computer. No personal software or files are to be kept on the computers. Personal software or files are not to be used on the computer unless sufficient steps, as defined by the principal and has been taken to protect the computer from viruses or any other potential damage. All laws, including copyright laws, will be complied with in the use of computers. Under no circumstance may software purchased by the school be copied for personal use. To encourage the effective use of computers in the classroom, the principal is encouraged to work with teachers in developing administrative procedures for making computers available to teachers for training purposes. Such administrative procedures may provide for allowing teachers to take computers home as a regular part of instructional planning or professional development.

B. Internet Acceptable Use Policy

Freedom Academy, Inc. Board of Directors recognizes that electronic resources of all types are becoming a vital part of an up-to-date education for the students preparing to become technologically literate citizens. Because of this, the Board, in general, supports providing access to these resources for our staff and students. The Board expects that the Internet and e-mail within the school will be used for educational purposes only and that staff will use the guidelines established by Board policy both for their own professional use and to instruct students in the use of these resources. Students who wish to have access to the Internet must sign the Internet Use Agreement and must submit a permission form, which has been signed both by the students and by a parent/legal guardian in which they agree that the students will adhere to all guidelines and be responsible for their own actions. Staff members will instruct students in the correct use of these resources, and students will read and understand the guidelines established by the school. The ultimate responsibility for a student's actions in using the Internet and e-mail rests with the student and his/her parent(s)/legal guardian(s). Students who do not adhere to the guidelines set forth by the school will have their e-mail and Internet privileges revoked and may be subject to other disciplinary measures.

School Initiated Consequences:

Level 2	ISS
Level 3	Suspension 1 – 3 days
Level 4	Suspension 4 – 9 days
Level 5	Suspension for 10 days with contract
Level 6	Long-term Suspension/Expulsion

Rule 24: Possession / Distribution of Counterfeit Currency

A student may not possess, distribute, produce or use counterfeit currency on school property or at a school sponsored school-related activity (Mini Mall Money) on or off school property.

A. Simple Possession of Counterfeit Currency: Possession of counterfeit currency on school grounds

B. Distribution of Counterfeit Currency: Distributing counterfeit currency on school grounds or at school related activities or conspiring to distribute counterfeit currency.

C. Production of Counterfeit Currency: A student must refrain from the production of any counterfeit currency on school premises using school equipment. This includes conspiring with anyone to produce counterfeit currency at school.

D. Use of Counterfeit Currency: Using or attempting to use counterfeit currency to purchase items on any school premises or at any school activity or to pay for obligations owed to any school.

School Initiated Consequences:

Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Rule 25: Refusal to Allow Search

In an effort to address the Safe Schools Mandate, the school administration has the right to conduct a search reasonable in scope of a student or his/her possessions if the administration has a reasonable suspicion that the student may be in possession of a weapon, illegal substance, or other items prohibited by law or the Code of Conduct.

A. Search of an Individual or his/her Possessions: A student must cooperate with and may not obstruct or interfere with a reasonable search of the student, his/her desk, locker, backpack, purse or other possessions which are present on school property or at a school activity.

B. Random Search of Student Lockers and Desks: Student lockers and desks are the property of the school and are assigned to the student with the understanding that he/she is responsible for all property placed in the locker or desk. Lockers and desks shall be used only for storage of those items that are reasonably necessary for the student's school activities such as books, gym clothes, coats, school assignments, etc. A student must cooperate with and may not obstruct or interfere with a random search of his/her desk or locker.

C. Random Law Enforcement Canine Searches: The school system may use Law Enforcement canines for random searches of lockers, desks, and possessions of students, such as book bags that do not require a search of the student. A student must cooperate with and may not obstruct or interfere with a canine search conducted in accordance with this provision.

School Initiated Consequences:

Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 -9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Rule 26: Robbery

A student will not take another person's property by force or violence.

A. Attempted: Attempting to take property from a person by force or violence

B. Actual: Taking property from a person by force or violence

School Initiated Consequences:

Level 6	Long –term Suspension/Expulsion
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Rule 27: Sexual Offenses

A student will not engage in sexual behavior.

A. Consensual Inappropriate Behavior: Consensual behavior that is not appropriate on school grounds.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS

Level 3:	Suspension for 1 – 3 days
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B. Offensive Touching: Improper touching of an offensive or inappropriate nature

C. Sexual Harassment: Verbal or physical conduct of an inappropriate nature, which may reasonably be regarded as intimidating, hostile or offensive

D. Consensual Sex: Inappropriate activity involving willing participants. (Both parties must be charged at the same level)

E. Indecent Exposure: Intentional exposure of private parts of one’s body

School Initiated Consequences:

Level 5	Suspension for 10 days with a contract
Level 6	Long-term Suspension/Expulsion

F. Sexual Assault/Rape or Attempted Rape: Unlawful sexual assault / attempted sexual assault by force, threat, or fear

School Initiated Consequences:

Level 6	Long-term Suspension/Expulsion
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Rule 28: Trespassing

A student will not enter any school property or school facility without proper authority, to include entering any school during a period of suspension or exclusion.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 – 9 days

Rule 29: Unsafe Action

A student should not commit any action that has the potential to cause danger or physical harm to himself or others, including attempting to allude school officials by running through a parking lot or any traffic area, climbing on the roof of buildings, being in construction areas, boiler rooms, any unauthorized area, or any action that has the potential for physical harm.

School Initiated Consequences:

Level 1	Conference/Verbal Warning/Detention
Level 2	ISS
Level 3	Suspension for 1 -3 days
Level 4	Suspension for 4 – 9 days

Rule 30: Use of Fire

A student will neither set fire nor attempt to set fire to anything on school property or participate with others (either by presence or action) to damage or destroy school property through the use of fire. This will include striking matches, flicking cigarette lighters or using any instrument that is capable of producing fire on school property, at a school sponsored or school- related activity that is on or off school property.

School Initiated Consequences:

Level 3	Suspension for 1 – 3 days
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Level 4	Suspension for 4 – 9 days
Level 5	Suspension for 10 days with a contract
Level 6	Long –term Suspension/Expulsion

Hazing and Other Potentially Harmful Off Campus Behavior:

Freedom Academy, Inc. forbids any form of hazing on campus and reserves the right to remove any and all school privileges from any student involved in causing the physical harm, or loss or destruction of property, of another member of the community by his/her participation in an off-campus hazing incident, or illegal activity.

Legal Disclaimer:

Nothing in this policy is intended to contradict local, state or federal laws or binding directives from the Arizona State Board of Education. In the event that any item in this policy does conflict with a local, state, or federal law, or binding directive of the Arizona State Board of Education, the respective law or directive supersedes the policy item.

Staff & Student Rights:

No individual, whether it be a parent, staff member, or board member, has the authority to give directives to any student, other staff member, parent, or board member, unless he or she has been explicitly delegated that authority by the principal or by board action in extreme cases where they safety of the school community is clearly at risk.